

# State of Tennessee Department of State Tennessee State Library and Archives

403 Seventh Avenue North Nashville, Tennessee 37243-0312

# GOVERNOR'S STUDY ON COST CONTROL (JARMAN COMMISSION) RECORDS 1970-1971

**RECORD GROUP 67** 

Processed by:

T. A. Archival Technical Services

Date Completed: June 15, 1980

#### SCOPE AND CONTENT

The formulation of the Governor's Study on Cost Control fulfilled a campaign promise that Winfield Dunn, 43<sup>rd</sup> Governor of Tennessee, had made during his successful gubernatorial race in 1970. Executive order #2 issued on February 17, 1971 authorized The Governor's Study on Cost Control to examine the operations of state government with a view to making recommendations for saving state funds and improving services.

The Governor's Study on Cost Control was a nonprofit corporation chaired by retired Nashville industrialist W. Maxey Jarman. Dubbed thereafter, by the press, as the "Jarman Commission", the Commission consisted of approximately 60 businessmen whose services were donated to the state by their firms for a period of twelve weeks.

Record group 67 documents the procedures and activities of the Jarman Commission. The records consists of recommendations, reports and studies, recommendation implementation, budget documents and administrative files. The recommendation format is uniform and divided into several sections. It lists the name of the department studied, a statement of recommendation, facts and figures which substantiate the recommendation, an economic summary which shows the amount of savings if implemented, and the type of action necessary for implementation; executive, legislative or constitutional amendment.

The Commission also reviewed a number of reports and studies already conducted by departments and agencies as a part of its overall investigation into state government. The reports and studies can be found in Series II of the Record Group under the name of the agency or department in which the report originated. The budget documents for fiscal year 1973-74 are listed in the same manner.

Of particular interest is the section of the records dealing with the implementation of recommendations. The state departments, upon request, submitted written summaries of their bureaucratic and political resistance to many of the proposed changes in government operation.

The administrative files verifies the day to day activities of the Jarman Commission. The files include meetings, itineraries, correspondence and social activities of the study group.

The Governor's Study on Cost Control began its work on March 1, 1971 and released its report on September 3, 1971. Its task was completed. Hotly disputed in many councils of state government was the reports finding that 1.5 to 1.8 million in savings could be realized if all recommendations were adopted. What was not debated, however, was the effect of the Jarman Commission on state government reorganization. The abolishment of the Department of Highways and the creation of three new departments, General Services, Transportation, and Banking are substantial accomplishments for this short-lived commission.

# **INDEX**

Series	Series Title	Box
Number		Number
1	Recommendations	1-34
2	Reports and Studies	34-40
3	Implementation and Recommendations	40-42
4	Budget Reports	42-48
5	Administrative Files	48-49

# **CONTAINER LIST**

Box 1	
1	Department of Labor: Prevailing wages
2	Supporting data, prevailing wages
3	Department of Highways: Construction costs
4	Supporting data, construction costs
5	Supporting data, engineering residency forms
6	Supporting data, engineering residency forms
7	Supporting data, engineering residency forms
8	Supporting data, engineering residency forms
Doy 1	
$\frac{\text{Box } 2}{1}$	Compositing data anaimagaing agaidanay farma
1	Supporting data, engineering residency forms
2	Supporting data, engineering residency forms
3	Supporting data, engineering residency forms
4	Supporting data, engineering residency forms
5	Supporting data, road and bridge construction specifications
6	Supporting data, federal law and highway construction
Box 3	
1	<u>Highway Maintenance</u> : Ten per cent savings program
2	Rights-of-way grass mowing
3	Litter reduction
4	Roadway surface cost reduction
5	Inclement weather activities
6	Elimination of county supervisor position
7	Highway marking and painting
8	Preventative maintenance
9	Road grader reduction
10	Premium gasoline purchase elimination
11	Motor vehicle usage
12	Tire cost evaluation
13	Mobile equipment analysis
14	Mobile equipment pooling
15	Department of Transportation establishment
16	Supporting data, vehicle purchases
17	Supporting data, highway maintenance
Box 4	
1	Administrative Offices: Bureau reorganization
2	Management and data systems center creation
3	Compulsory retirement
_	r

- 4 Travel expense revision
- 5 Organizational manual preparation
- 6 Engineer morale boosting
- 7 Supporting data, budget
- 8 Supporting data, reports
- 9 Supporting data, recommendations inventory
- 10 Supporting data, complaint letters
- 11 <u>Local Division</u>: Regional location, staffing
- 12 Aerial photography and location surveys

- 1 Supporting data, engineering residency forms
- 2 Supporting data, engineering residency forms
- 3 Supporting data, procedures manual
- 4 Supporting data, reports
- 5 Plans and Design Division: Plans division drawings
- 6 Plans division centralization
- 7 Design division reorganization
- 8 Design division staff vacancies
- 9 Class A concrete cement content
- 10 Division computer programs
- 11 Computerized bridge design
- 12 Supporting data, cost analysis
- 13 Supporting data, contracts
- 14 Supporting data, engineer qualifications
- 15 Supporting data, Plans division
- 16 Supporting data, bridge structures
- 17 Right-of-way acquisitions

- 1 Materials and Test Division: Recommendations
- 2 Supporting data
- 3 <u>Traffic Division</u>: Recommendations
- 4 Supporting data
- 5 Rural Road Division: Division reorganization
- 6 Five year road construction program
- 7 Statewide standards for county roads
- 8 Maintenance management system
- 9 Selection of county road superintendent
- 10 Mandatory county purchase
- 11 Supporting data, rural roads system

12	Supporting data, interviews
13	Supporting data, interviews
14	Supporting data, field operations manual
<b>Box 7</b>	
1	Supporting data, maintenance management manual
2	Construction Division: Construction bids simplification
3	Contractor competition
4	Contractor license board revision
5	Construction management system implementation
6	Construction bids analysis
7	Construction personnel reduction
8 9	Prevailing wage survey
9	Construction contract engineer reassignment
Box 8	
1	Department of Agriculture: Name change for Department
2	Board of Agriculture
3	Department reorganization
4	Market bulletin retrieval cost
5	Fairs and shows grant elimination
6	Horse shows subsidy elimination
7	Artificial Insemination program
8	Division of institutional farming
9	Excess lands disposal
10	Commodity distribution transfer
11	License, service fees and permits
12	County soil districts
13	Watershed grants
14	Grade "A" dairy inspectors
15	Supporting data, background information
16	Supporting data, historical sketch of department
17	Supporting data, agricultural statistics
<b>D</b> 0	
$\frac{\text{Box } 9}{1}$	Description of Comments of Com
1	Department of Conservation: Organization charts
2 3	Development grant funding  Division of Tourist Information and Promotion
<i>3</i>	Division of Tourist Information and Promotion
5	State nursery Hotal and motal inspection
6	Hotel and motel inspection Inspection quality control program
7	
8	Division of Forestry Interstate highway welcome stations
o	Interstate highway welcome stations

- 9 Fire control personnel
- Fiscal and personnel offices
- 11 Division of Parks
- 12 Division of Parks

- 1 Tennessee Conservationist Magazine
- 2 Tennessee strip mine law
- 3 Parks road construction and maintenance
- 4 Grant funding
- 5 Planning division staff increase
- 6 Revenue producing facilities leasing
- 7 Supporting data, parks development
- 8 Supporting data, capital development
- 9 Supporting data, parks design
- Supporting data, Natchez Trace State Park
- Supporting data, reports
- 12 Supporting data, state parks study

- 1 Supporting data, outdoor recreation plan
- 2 Forest fire detection and suppression
- 3 Forest landowners and forestry personnel
- 4 Game and Fish Commission: Restructure of commission
- 5 Sell department airplane
- 6 Boating Safety Advisory Board
- 7 Game and Fish Commission status change
- 8 Tennessee Conservationist Magazine
- 9 Lake and pond fish restocking
- 10 State vehicle reassignment
- 11 Space utilization, Game and Fish Commission Building
- Hunting and fishing license change
- 13 Use of WATS line
- 14 Surplus farm tractors as fish hatcheries
- 15 Surplus boats and motors
- Game and Fish license invoice system
- 17 Ammunition dealers license fee
- 18 One-day resident trip fishing license
- 19 Printing and binding costs
- 20 Out-of-state fishing license

- 1 Free fishing privileges
- 2 Law violation fines
- 3 General fund remittances
- 4 Non-resident 3 day or 10 day fishing
- 5 Supporting data, historical sketch
- 6 Supporting data, correspondence
- 7 Supporting data, annual report 1969-1970
- 8 Supporting data, job specifications
- 9 Supporting data, data processing
- Supporting data, planning reports
- Supporting data, development reports

#### **Box 13**

- 1 <u>Department of Public Health</u>: Microfilm vital statistics
- 2 Electronic data processing for vital statistics
- 3 Electronic Data Processing Division
- 4 Computer system development
- 5 Typist pool creation
- 6 Workforce reduction
- 7 Medicaid intermediaries audit
- 8 Medical Assistance Advisory Committee
- 9 Office of management information
- 10 Supporting data, organization chart
- Supporting data, planning and development

#### **Box 14**

- 1 Supporting data, Medicaid Medical Advisory Committee
- 2 Supporting data, department forms
- 3 Supporting data, immunizations
- 4 Supporting data, contracts
- 5 Supporting data, contracts
- 6 <u>Chest Disease Hospitals</u>: Manpower reduction
- 7 Excess beds utilization
- 8 R.S. Gass Hospital unused lands
- 9 Fee collections
- 10 Impressed fund purchases
- 11 Director of hospital services

- 1 Supporting data, Medicaid, Medicare Program
- 2 Supporting data, federal regulations
- 3 Supporting data, reports

- 4 Supporting data, county health departments
- 5 Department of Motor Vehicles: Vehicle replacement standards
- 6 Supporting data, automotive maintenance
- 7 Personal use of state owned vehicles
- 8 Road grader inventory reduction

- 1 Forklift inventory reduction
- 2 Statewide battery contract
- 3 Bulk antifreeze procurement
- 4 State courtesy card
- 5 Two-way radios inventory reduction
- 6 Automobile tire recapping
- 7 Radial tire usage
- 8 Vehicle options reductions
- 9 Highway garage personnel
- 10 Fleet management control program
- 11 Shuttle bus service
- Motor vehicle policy
- 13 <u>Department of Safety</u>: Recommendations
- 14 Recommendations
- 15 Supporting data, budget
- Supporting data, accident reports
- 17 Supporting data, driver control division
- 18 Supporting data, financial responsibility division
- 19 Supporting data, highway patrol

- 1 Supporting data, sick leave
- 2 Supporting data, newsletter
- 3 Supporting data, hearing officers
- 4 Supporting data, personnel
- 5 Supporting data, communications
- 6 Supporting data, comfort stations
- 7 Supporting data, memoranda
- 8 Supporting data, safety education
- 9 Supporting data, vehicle maintenance
- 10 Supporting data, supply and printing
- 11 Department of Personnel: Recommendations
- 12 Recommendations
- 13 Supporting data, complaint letters
- 14 Supporting data, regulations

- 15 Supporting data, management policies, pay
- 16 Supporting data, payroll procedures
- 17 Supporting data, management procedures

- 1 Office of Urban & Federal Affairs: Recommendations
- 2 Supporting data, budget
- 3 Supporting data, law enforcement agency
- 4 Supporting data, highway safety standards
- 5 Supporting data, budget
- 6 Supporting data, grant reviews
- 7 Office of the Governor: Travel and petty cash revision
- 8 Extradition certificates
- 9 Additional switchboard operator
- 10 State capitol first floor office layout
- 11 Operating procedures manual
- 12 Public information office
- 13 Special auto tags
- 14 Typist for Governor's wife
- 15 Operating offices relocation
- 16 Security personnel reassignment
- 17 Capitol building tours reorganization
- 18 Capitol building structural barriers improvement
- 19 Lighting level increase
- 20 Governor's mansion appropriations
- 21 Additional personnel for Governor's staff
- 22 Prison labor employment at Governor's mansion
- 23 Food Services Management: Recommendations
- 24 Telecommunications: Recommendations
- 25 Division of Industrial Development: Recommendations
- 26 Department of the Treasury: Recommendations
- 27 Supporting data

- 1 Department of Audit: Recommendation
- 2 Department of State: Fee schedule revision
- 3 Credit organizations fee revision
- 4 Tennessee blue book modification
- 5 Public and Private Acts bound copies reduction
- 6 Voter registration cards purchase
- 7 Microfilm usage
- 8 Trademark registration transfer
- 9 Custodian-Machine operator activities

- 10 Supporting data, organization chart
- 11 Legal Department: Tennessee Reports publication elimination
- 12 Legal advisors consolidation
- 13 Appellate court opinion publication
- 14 Supporting data, budget
- 15 <u>Department of Revenue</u>: Sales tax division recommendations
- 16 Income and inheritance tax divisions recommendations
- 17 Motor vehicle division recommendations
- Franchise and excise tax division recommendations
- 19 Miscellaneous and beer tax division recommendations

- 1 Petroleum tax division recommendations
- 2 Administration division recommendations
- 3 General department recommendations
- 4 Supporting data, staff interviews
- 5 Supporting data, department functions
- 6 Supporting data, fees
- 7 Supporting data, complaint letters
- 8 <u>Department of Finance and Administration</u>: Planning division recommendations
- 9 Public works division recommendation

#### **Box 21**

- 1 Motor pool division recommendations
- 2 Architectural services division recommendations
- 3 Supporting data, architectural agreements
- 4 Property services division recommendations
- 5 General department recommendations
- 6 Supporting data, budget
- 7 Accounts and data processing division recommendations
- 8 Budget division recommendations
- 9 Aeronautics Commission: Recommendations
- 10 Supporting data

- 1 Alcohol Beverage Commission: Recommendations
- 2 Supporting data
- 3 <u>Division of Banking</u>: Recommendations
- 4 <u>Department of Insurance</u>: Recommendations
- 5 Supporting data, fees and taxes
- 6 Supporting data, securities
- 7 Supporting data, other states
- 8 Supporting data, loan division

- 9 Supporting data, payroll
- 10 Supporting data, data processing
- Supporting data, regulatory boards
- 12 Supporting data, fire prevention
- Supporting data, investigation division
- 14 Department of Correction: Recommendations
- 15 Department of Labor: Recommendations

- 1 Supporting data, workshops, factories, elevators
- 2 Supporting data, construction safety
- 3 Supporting data, boiler inspection
- 4 Supporting data, workmen's compensation
- 5 Department of the Military: Recommendations
- 6 Supporting data, civil defense
- 7 Supporting data, job specifications
- 8 Regional State Universities: Recommendations
- 9 Recommendations
- 10 Recommendations

## **Box 24**

- 1 Higher Education Commission: Recommendations
- 2 Recommendations
- 3 Supporting data, commission overview
- 4 Supporting data, governance
- 5 Department of Education: Recommendations
- 6 <u>Local School Systems</u>: Recommendations
- 7 Recommendations
- 8 <u>Special Schools</u>: Recommendations

- 1 Vocational Education: Recommendations
- 2 Community Colleges: Recommendations
- 3 University of Tennessee: Recommendations
- 4 Arts Commission: Recommendations
- 5 State Library and Archives: Recommendations
- 6 <u>Department of Employee Security</u>: Delinquent quarterly report penalty
- 7 Delinquent claims for benefits fee
- 8 Work incentive program referrals
- 9 Sick leave abuse
- 10 Department reorganization
- Supporting data, organization charts

- 12 Division of Veteran Affairs: Recommendations
- 13 Supporting data, job specifications
- 14 State Insurance Program: Recommendations

- 1 <u>Division of Vocational Rehabilitation</u>: Computer processing implementation
- 2 Data reporting revision
- 3 Supporting data, budget requests
- 4 Supporting data, personnel listings
- 5 Supporting data, case loads
- 6 Supporting data, office locations
- 7 Supporting data, reports
- 8 Supporting data, forms
- 9 Supporting data, forms
- 10 Supporting data, forms
- 11 Commission on Aging: Recommendations
- 12 Department of Mental Health: Central office secretarial pool
- 13 Patients trust fund fee
- 14 Beds utilization
- 15 Food services

#### **Box 27**

- 1 Cost reduction program
- 2 Travel expense reduction
- 3 Farm operations cessation
- 4 Mentally able patients discharge
- 5 Manpower reduction at state hospitals
- 6 Full charges collection
- 7 Re-education program revision
- 8 Vacant state institutions utilization
- 9 Department low morale
- 10 Data collection and processing revision
- 11 Community health centers utilization

- 1 Medicaid for mental patients
- 2 Supporting data, central office
- 3 Supporting data, Arlington Hospital
- 4 Supporting data, Central State Hospital
- 5 Supporting data, Clover Bottom Hospital
- 6 Supporting data, Eastern State Hospital
- 7 Supporting data, Greene Valley
- 8 Supporting data, Moccasin Bend Hospital

- 9 Supporting data, Tennessee Psychiatric Hospital
- 10 Supporting data, Western State Hospital
- 11 Department of Public Welfare: Department reorganization
- 12 Urban neighborhood service centers
- 13 Regional districts reduction
- 14 Absent parent support payments
- 15 Travel claims processing

- 1 Stenographic-typist pool creation
- 2 Electric typewriter purchases
- 3 Assistance payments recovery
- 4 Data processing statistical information
- 5 Sick leave abuse
- 6 Data collection and processing revision
- 7 Data collection improvement team establishment
- 8 Accounting system revision
- 9 Blind services positions reduction
- Food stamp cost deduction from assistance check
- 11 County welfare offices consolidation
- Workshops for the blind improvements
- 13 Field eligibility operations staffing
- 14 Field operations staffing evaluation
- Old age assistance eligibility reviews reduction
- Rehabilitation of the blind and home teaching programs consolidation
- 17 Data encoding accuracy verification
- 18 Supporting data, blind services
- 19 Supporting data, staffing and caseloads
- 20 Supporting data, feasibility study
- 21 Supporting data, Memphis offices
- 22 Supporting data, training
- 23 Supporting data, field services
- 24 Supporting data, children services
- 25 Supporting data, regional districts
- 26 Supporting data, Delaware welfare study
- 27 Supporting data, fiscal services
- 28 Supporting data, work incentive program

- 1 Supporting data, adult services
- 2 Supporting data, general welfare
- 3 Supporting data, medical services
- 4 Supporting data, cost allocation plan

- 5 Supporting data, information office
- 6 Supporting data, forms
- 7 Supporting data, payroll
- 8 Supporting data, research and statistics
- 9 Supporting data, field office forms
- 10 Supporting data, office services
- 11 Supporting data, food stamps
- 12 Supporting data, proposed forms
- 13 Supporting data, data processing
- 14 Department of Standards and Purchases: Department reorganization
- 15 Commodity standardization program
- 16 Inventory reduction

- 1 Petty cash purchases
- 2 Automated data processing purchase system
- 3 Geographic areas and warehouses for department
- 4 Federal surplus property acquisitions
- 5 Transfer of department inspectors
- 6 Utility rate consultant employment
- 7 Performance standards for administrators
- 8 Warehouse personnel reduction
- 9 Uniform reporting vendor system
- 10 Telephone bid procured utilization
- 11 Laboratory testing contract for specification compliance
- 12 Drug purchasing policy reorganization
- Procurement contracts by other departments
- 14 Public purchases exemptions
- 15 Price catalog redesign
- 16 Department forms improvement
- Develop systems of best buys for department
- Supporting data, agricultural purchases
- 19 Supporting data, Central State Hospital
- 20 Supporting data, Clover Bottom Hospital
- 21 Supporting data, Tennessee Psychiatric Hospital
- 22 Supporting data, Memphis Board of Education
- 23 Supporting data, Memphis State University
- 24 Supporting data, Tennessee Preparatory School
- 25 Supporting data, Tennessee State Prison
- 26 Supporting data, Western State Hospital

- 1 Supporting data, University Tennessee medical units
- 2 Supporting data, University Tennessee at Martin
- 3 Supporting data, University Tennessee research center
- 4 Supporting data, University Tennessee Knoxville
- 5 Supporting data, University Tennessee Knoxville
- 6 Supporting data, budget requests
- 7 Supporting data, Western State Hospital
- 8 Supporting data, surplus property
- 9 Supporting data, Department of Mental Health
- Supporting data, Tennessee State Industries
- Supporting data, contracts and purchases
- 12 <u>Data Processing</u>: Recommendations

#### Box 33

- 1 Supporting data, Department of Revenue
- 2 Supporting data, Department of Highway
- 3 Supporting data, Department of Finance and Administration
- 4 Supporting data, equipment inventory
- 5 Supporting data, Department of Public Health
- 6 Supporting data, Department of Public Welfare
- 7 Supporting data, Department of Education
- 8 Supporting data, Employment Security
- 9 Supporting data, highway safety
- 10 Supporting data, state universities
- Supporting data, Game and Fish Commission
- 12 Supporting data, state technical institutes
- 13 Supporting data, University of Tennessee

#### **Box 34**

- 1 Supporting data, community colleges
- 2 Supporting data, electronic data processing
- 3 Supporting data, DPW, central office
- 4 Data processing
- 5 State government reorganization
- 6 Food service
- 7 Vending food service
- 8 State employees retirement system

- 1 Telecommunications
- 2 State insurance program
- 3 State insurance program

- 4 Purchase orders for business machines
- 5 Purchasing for local governmental units
- 6 Vocational rehabilitation diagnostic center
- 7 Payroll-personnel system proposal
- 8 Water pollution control contracts
- 9 Water pollution control legislation and regulations
- Water pollution control federal approval

- 1 Water pollution control schedule of projects
- 2 Water pollution control sewer facilities fund
- 3 Proposed water pollution control training facility
- 4 Water pollution control projects lists
- 5 Tax shelter annuities plan, state employees
- 6 Board of Claims pending legislation
- 7 Unemployment compensation study
- 8 State employee credit unions
- 9 Petty cash fund, utility bill payment
- 10 "Muzak" study
- 11 Model cities audit
- 12 Records disposition authorizations
- 13 University of Tennessee computing center report
- 14 University of Tennessee audio-visual equipment
- 15 University of Tennessee office of student affairs

#### **Box 37**

- 1 University of Tennessee campuses and buildings
- 2 University of Tennessee library procedures
- 3 University of Tennessee personnel and salaries
- 4 University of Tennessee purchasing and procurement
- 5 University of Tennessee automotive vehicles
- 6 University of Tennessee appropriations request 1971-72
- 7 Agricultural programs, state universities
- 8 Memphis State University purchasing report 1969-70
- 9 Memphis State University purchasing report 1969-70
- Headcount report, state universities 1969

- 1 Headcount report, state universities 1969
- 2 State Universities appropriations instructions 1972
- 3 Consolidated state-wide allocation plan-HEW
- 4 Survey, state owned vehicles
- 5 Survey, state owned vehicles

# **Oversized Material-Volumes**

- 1 Manual of standard survey practice, highways
- 2 Special report, purchase of object and vendor, highways
- 3 Equipment master list, highways
- 4 Equipment master list, highways
- 5 Equipment operation report, highways
- 6 Right-of-way acquisition, highways
- 7 Maintenance budget, 1970-71, highways
- 8 Employees 65 years and over, highways
- 9 Employees 65 years and over, Department Personnel
- Employees list by age, Department Personnel
- 11 Classification-compensation plan, Department Personnel

#### **Box 38**

- 6 Memoranda
- 7 Correspondence
- 8 Correspondence

#### **Box 39**

- 1 Cost-plus arrangement group medial insurance
- 2 Employee benefits guide
- 3 Fire insurance data, leased property
- 4 County employees hospitalization plan
- 5 Insurance Committee meetings, 1973
- 6 Group vision care insurance
- 7 Approved group insurance
- 8 Survey, states employee health plans
- 9 Provident life and accident "Proviplan"
- 10 Provident life and accident optional special accident insurance
- 11 Group automobile coverage
- 12 Life and casualty group insurance plan
- 13 Investors security corporation salary savings group insurance
- 14 Bloomquist, Battle and Campbell self funded health coverage

- 1 Connecticut insurance policy guide
- 2 Oregon state employees health plan
- 3 Pennsylvania shoppers guide to life insurance
- 4 Employee benefits 1971
- 5 Implementation techniques
- 6 Digest of recommendations
- 7 Department of the Treasury
- 8 Public Service Commission

- 9 Department of Personnel
- 10 Department of Standards and Purchases
- 11 Department of Revenue
- 12 Department of Safety
- Department of the Military
- 14 Alcohol Beverage Commission
- 15 Aeronautics Commission
- 16 Department of Insurance
- 17 Department of Labor
- 18 Department of Corrections
- 19 Department of Education: Central office
- 20 Special schools
- 21 Vocational rehabilitation
- Vocational-Technical schools
- 23 Community colleges
- 24 Regional universities
- 25 Higher education
- 26 State Library and Archives
- 27 Department of Highways
- 28 Department of Agriculture
- 29 Department of Conservation
- 30 Game and Fish Commission

- 1 Department of Mental Health
- 2 Department of Public Health
- 3 Department of Public Welfare
- 4 Department of Employment Security
- 5 Department of Finance and Administration
- 6 Electronic data processing
- 7 Fiscal Review Committee
- 8 Governor's office
- 9 Correspondence
- 10 Memoranda
- 11 News releases
- 12 Cost allocation plan 1969-70
- 13 Complaint letters
- 14 Internal revenue service
- 15 Requests for cost control study
- 16 Cost control studies, other states
- 17 State agency reports

- 18 Status report, cost control study
- 19 Status report, cost control study
- Tennessee taxpayers association, cost control evaluation

- 1 Legislative Council Committee
- 2 Judiciary
- 3 Department of State
- 4 Comptroller of the Treasury
- 5 Public Service Commission
- 6 Office of Urban and Federal Affairs
- 7 State planning office
- 8 State commissions
- 9 Department of General Services
- 10 Department of Finance and Administration
- 11 Veteran Affairs
- 12 Department of Agriculture
- 13 Department of Agriculture
- 14 Department of Conservation

# **Box 43**

- 1 Department of Conservation
- 2 Game and Fish Commission
- 3 Department of Correction
- 4 Department of Correction
- 5 Department of Employee Security
- 6 Division of Tourism Development
- 7 State Technical Institute at Memphis

- 1 Nashville State Technical Institute
- 2 Department of Banking
- 3 <u>Department of Education</u>: Public Schools
- 4 Higher Education Commission
- 5 Division of Vocational Rehabilitation
- 6 State libraries and archives
- 7 Vocational-Technical education
- 8 Commissioner's office and Central office
- 9 Auxiliary education activities
- 10 Special schools

- 1 Department of Insurance
- 2 Department of Labor
- 3 Department of Mental Health
- 4 Department of the Military
- 5 Department of Public Health
- 6 Department of Public Health
- 7 Department of Public Health

#### **Box 46**

- 1 Department of Public Health
- 2 Department of Public Health
- 3 Department of Public Welfare
- 4 Department of Safety
- 5 Department of Transportation
- 6 Department of Transportation
- 7 Legislative Council Committee

#### **Box 47**

- 1 Department of State
- 2 Comptroller of the Treasury
- 3 Public Service Commission
- 4 Office for Urban and Federal Affairs
- 5 State planning office
- 6 State commissions
- 7 Department of Personnel
- 8 Department of General Services
- 9 Department of Revenue
- 10 Department of Revenue

- 1 Department of Revenue
- 2 Department of Economic and Community Development
- 3 Invitation guest list
- 4 Invitations accepted
- 5 Invitations declined
- 6 Charter of corporation
- 7 Preliminary meeting
- 8 Organizational meeting
- 9 Personnel roster
- 10 Resumes
- 11 Executive Committee
- 12 News releases

- Study operating guide 13
- 14 Work activity analysis
- Study implementation procedure 15
- Office memoranda 16
- Study group itineraries 17
- Study group itineraries 18

- 1
- Study group itineraries
  May 7<sup>th</sup> weekend social activities 2
- 3 Maxey Jarman File
- 4 Outgoing letters
- 5 Thank You letters
- 6 Newspaper clippings
- 7 Newspaper clippings
- 8 Newspaper clippings
- Newspaper clippings 9
- 10 Newspaper clippings
- Newspaper clippings 11